

IPEDS 2022-23 Data Collection System

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org

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Admin ID: nhaynes

12-month Enrollment 2022-23

Institution: Santa Clara University (122931)

User ID: nhaynes

Overview

12-month Enrollment Overview

The 12-month Enrollment component collects unduplicated student enrollment counts and instructional activity data for an entire 12-month period. Using the instructional activity data reported, a full-time equivalent (FTE) student enrollment at the undergraduate and graduate level is estimated (4-year institutions only). Institutions with Doctor's - professional practice students will also report the FTE enrollment of those students (4-year institutions only). NCES uses the FTE enrollment to produce indicators such as expenses by function per FTE as reported in the IPEDS Data Feedback Report.

Data Reporting Reminder:

- All institutions must use the July 1 - June 30 reporting period.
- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.

Changes to reporting:

The following changes were implemented for the 2022-23 data collection period:

- The "Nonresident alien" terminology has been changed to "U.S. Nonresident" but should include the same category of students.
- A question about gender has been added at the end of the Part A to collect information about students for whom gender does not fit the binary gender (Men/Women) categories provided. **Institutions should still allocate those students to the Men/Women categories throughout the survey component at this time.** There are also new FAQs to help with questions about the new reporting.
- A part-time column was added for graduate student unduplicated enrollment counts.
- References to summer term were changed to summer session.
- FAQ #4 has been removed as it refers to an old change.
- FAQ #7 on consistent reporting of EF, E12, and OM has been updated for clarification.
- FAQ on reporting undocumented and DACA students has been updated along with instructions.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.


Institution: Santa Clara University (122931)

Undergraduate Instructional Activity Type

Which instructional activity units will you use to report undergraduate instructional activity?

- Undergraduate instructional activity data in Part B may be reported in units of clock hours or credit hours.
- Please note that any graduate level instructional activity must be reported in credit hours. (4-year institutions only)

- Clock hours
- Credit hours
- Both clock and credit hours (some undergraduate programs measured in clock hours and some measured in credit hours)

 You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

Institution: Santa Clara University (122931)

Part A - Unduplicated Count for Full-time Undergraduate Students**12-month Unduplicated Count by Race/Ethnicity and Gender - Full-time Undergraduate Students**

July 1, 2021 – June 30, 2022

Reporting Reminders:

- The 12-month unduplicated count must be equal or greater than the corresponding prior year fall enrollment.
- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered subbaccalaureate undergraduate programs, and students in these programs are undergraduate students.

Men

Students enrolled for <u>credit</u>	Degree/certificate-seeking			Total degree/certificate-seeking	Non-degree/non-certificate-seeking	Total, Full-time undergraduate students
	First-time	Non-first-time				
		Transfer-in	Continuing/Returning			
<u>U.S. Nonresident</u>	62	11	146	219	7	226
<u>Hispanic/Latino</u>	130	26	364	520	0	520
<u>American Indian or Alaska Native</u>	1	0	1	2	0	2
<u>Asian</u>	158	37	437	632	1	633
<u>Black or African American</u>	25	4	54	83	2	85
<u>Native Hawaiian or Other Pacific Islander</u>	3	0	5	8	0	8
<u>White</u>	339	52	891	1,282	5	1,287
Two or more races	75	15	182	272	3	275
<u>Race and ethnicity unknown</u>	25	3	40	68	0	68
Total men	818	148	2,120	3,086	18	3,104
Total men prior year	705	136	2,064	2,905	10	2,915

Women

Students enrolled for <u>credit</u>	Degree/certificate-seeking			Total degree/certificate-seeking	Non-degree/non-certificate-seeking	Total, Full-time undergraduate students
	First-time	Non-first-time				
		Transfer-in	Continuing/Returning			
<u>U.S. Nonresident</u>	36	3	79	118	6	124
<u>Hispanic/Latino</u>	154	33	351	538	0	538
<u>American Indian or Alaska Native</u>	0	0	1	1	0	1
<u>Asian</u>	149	22	393	564	4	568
<u>Black or African American</u>	30	0	43	73	0	73
<u>Native Hawaiian or Other Pacific Islander</u>	1	0	4	5	0	5
<u>White</u>	289	46	834	1,169	5	1,174
Two or more races	71	9	189	269	2	271
<u>Race and ethnicity unknown</u>	9	3	32	44	1	45
Total women	<input checked="" type="checkbox"/> 739	116	1,926	2,781	18	2,799
Total women prior year	560	115	2,030	2,705	29	2,734

Grand total (2021-22)	1,557	264	4,046	5,867	36	5,903
Prior year data:						

Grand total (men+women) prior year	1,265	251	4,094	5,610	39	5,649
Total Full-time undergraduate enrollment Fall 2021 <i>NOTE: Grand total (2021-22) calculated above is expected to be greater than total Full-time undergraduate enrollment Fall 2021.</i>	1,553	232	3,988	5,773	6	5,779

Institution: Santa Clara University (122931)

Part A - Unduplicated Count for Part-time Undergraduate Students**12-month Unduplicated Count by Race/Ethnicity and Gender - Part-time Undergraduate Students**

July 1, 2021 – June 30, 2022

Reporting Reminders:

- The 12-month unduplicated count must be equal or greater than the corresponding prior year fall enrollment.
- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered subbaccalaureate undergraduate programs, and students in these programs are undergraduate students.

Men

Students enrolled for <u>credit</u>	Degree/certificate-seeking			Total degree/certificate-seeking	Non-degree/non-certificate-seeking	Total, Part-time undergraduate students
	First-time	Non-first-time				
		Transfer-in	Continuing/Returning			
<u>U.S. Nonresident</u>	0	0	3	3	0	3
<u>Hispanic/Latino</u>	0	0	17	17	0	17
<u>American Indian or Alaska Native</u>	0	0	0	0	0	0
<u>Asian</u>	0	0	16	16	1	17
<u>Black or African American</u>	0	0	3	3	0	3
<u>Native Hawaiian or Other Pacific Islander</u>	0	0	0	0	0	0
<u>White</u>	1	0	43	44	1	45
Two or more races	0	0	5	5	0	5
<u>Race and ethnicity unknown</u>	0	1	5	6	1	7
Total men	1	1	92	94	3	97
Total men prior year	1	1	105	107	6	113

Women

Students enrolled for <u>credit</u>	Degree/certificate-seeking			Total degree/certificate-seeking	Non-degree/non-certificate-seeking	Total, Part-time undergraduate students
	First-time	Non-first-time				
		Transfer-in	Continuing/Returning			
<u>U.S. Nonresident</u>	0	0	1	1	0	1
<u>Hispanic/Latino</u>	0	1	5	6	0	6
<u>American Indian or Alaska Native</u>	0	0	0	0	0	0
<u>Asian</u>	0	1	19	20	3	23
<u>Black or African American</u>	0	0	2	2	0	2
<u>Native Hawaiian or Other Pacific Islander</u>	0	0	0	0	0	0
<u>White</u>	0	0	29	29	3	32
Two or more races	0	0	5	5	0	5
<u>Race and ethnicity unknown</u>	0	0	2	2	1	3
Total women	0	2	63	65	7	72
Total women prior year	1	6	63	70	12	82

Grand total (2021-22)	1	3	155	159	10	169
Prior year data:						

Grand total (men+women) prior year	2	7	168	177	18	195
Total Part-time undergraduate enrollment Fall 2021 <i>NOTE: Grand total (2021-22) calculated above is expected to be greater than total Part-time undergraduate enrollment Fall 2021.</i>	1	3	110	114	2	116

Institution: Santa Clara University (122931)

Part A - Unduplicated Count for Undergraduate Students**12-month Unduplicated Count by Race/Ethnicity and Gender - Undergraduate Student Total**

July 1, 2021 – June 30, 2022

Men

Students enrolled for credit	Total full-time undergraduate students	Total part-time undergraduate students	Grand total, all undergraduate students
<u>U.S. Nonresident</u>	226	3	229
<u>Hispanic/Latino</u>	520	17	537
<u>American Indian or Alaska Native</u>	2	0	2
<u>Asian</u>	633	17	650
<u>Black or African American</u>	85	3	88
<u>Native Hawaiian or Other Pacific Islander</u>	8	0	<input checked="" type="checkbox"/> 8
<u>White</u>	1,287	45	1,332
Two or more races	275	5	280
<u>Race and ethnicity unknown</u>	68	7	75
Total men	3,104	97	3,201

Women

Students enrolled for credit	Total full-time students	Total part-time students	Grand total, all students
<u>U.S. Nonresident</u>	124	1	125
<u>Hispanic/Latino</u>	538	6	544
<u>American Indian or Alaska Native</u>	1	0	1
<u>Asian</u>	568	23	591
<u>Black or African American</u>	73	2	75
<u>Native Hawaiian or Other Pacific Islander</u>	5	0	5
<u>White</u>	1,174	32	1,206
Two or more races	271	5	276
<u>Race and ethnicity unknown</u>	45	3	48
Total women	2,799	72	2,871
Grand Total (men+women)	5,903	169	6,072

Institution: Santa Clara University (122931)

Part A - Unduplicated Count for Graduate Students**12-month Unduplicated Count by Race/Ethnicity and Gender - Full-time and Part-time Graduate Students**

July 1, 2021 – June 30, 2022

Reporting Reminders:

- The 12-month unduplicated count must be equal or greater than the corresponding prior year fall enrollment.
- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Report **all** postbaccalaureate degree and certificate students as graduate students, **including any doctor's - professional practice students (formerly first-professional)**

Men

Students <u>enrolled for credit</u>	Total <u>full-time</u>	Total <u>part-time</u>	Total <u>graduate students</u>
<u>U.S. Nonresident</u>	362	120	482
<u>Hispanic/Latino</u>	133	75	208
<u>American Indian or Alaska Native</u>	0	1	1
<u>Asian</u>	189	166	355
<u>Black or African American</u>	19	19	38
<u>Native Hawaiian or Other Pacific Islander</u>	2	2	4
<u>White</u>	251	180	431
Two or more races	41	31	72
<u>Race and ethnicity unknown</u>	21	23	44
Total men	1,018	617	1,635
Total men prior year			1,635

Women

Students <u>enrolled for credit</u>	Total <u>full-time</u>	Total <u>part-time</u>	Total <u>Graduate students</u>
<u>U.S. Nonresident</u>	290	153	443
<u>Hispanic/Latino</u>	258	137	395
<u>American Indian or Alaska Native</u>	1	0	1
<u>Asian</u>	240	183	423
<u>Black or African American</u>	30	20	50
<u>Native Hawaiian or Other Pacific Islander</u>	4	1	5
<u>White</u>	308	199	507
Two or more races	46	31	77
<u>Race and ethnicity unknown</u>	19	37	56
Total women	1,196	761	1,957
Total women prior year			1,923

Grand total (2021-22)	2,214	1,378	3,592
Prior year data:			
Unduplicated headcount (2020-21)			3,558
i Total enrollment Fall 2021 <i>NOTE: Grand total (2021-22) calculated above is expected to be greater than Total enrollment Fall 2021.</i>	1,899	1,124	3,023

Institution: Santa Clara University (122931)

User ID: nhaynes

Part A - Gender Unknown or another gender than Men/Women categories**12-month Unduplicated Count by Gender Unknown or another gender than provided men/women categories**

- The 'gender unknown' category is to report students for whom the institution does not know a gender.
- Institutions should not ask students that do not select a binary gender to allocate themselves to a binary gender category; it is up to the institution to allocate unknown students and students that indicate another gender into the binary categories throughout the forms where required. One method commonly used by institutions is to allocate these students to the binary categories required in other parts of the form using the proportion of men to women reported.

Is your institution able to report **another gender** for the 2022-23 data collection? If you indicate 'No', your institution should leave the cells in the rows for '**Another gender**' blank (i.e., do not report 0). If you indicate 'Yes', but no students identified as **another gender**, please enter '0'.

Undergraduate students:

- Yes
 No

Graduate students:

- Yes
 No

Of the total students reported, how many students did you allocate to a binary gender category (Men/Women) because their gender was unknown or another gender than the provided categories?

	Number of students	
	Undergraduate students	Graduate students
Grand total	6,072	3,592
Gender unknown (i.e., gender information is not known or not collected).	<input type="text" value="0"/>	<input type="text" value="0"/>
Another gender (i.e., gender information is known but does not fall into either of the mutually exclusive binary categories provided [Men/Women]).	<input type="text"/>	<input type="text"/>
Total of Gender unknown + Another gender	0	0
Total of Students for whom gender is known and falls into one of the mutually exclusive binary categories provided [Men/Women]	6,072	3,592

Institution: Santa Clara University (122931)


User ID: nhaynes

Part A – 12-month Enrollment by Distance Education Status

12-month Unduplicated Count - Distance Education Status

July 1, 2021 – June 30, 2022

	Undergraduate Students		Graduate Students
	Degree/certificate-seeking	Non-degree/non-certificate-seeking	
Students <i>enrolled exclusively</i> in distance education courses	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="575"/>
Students <i>enrolled in at least one but not all</i> distance education courses	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Students <i>not enrolled in any</i> distance education courses	6,026	46	3,017
Total (from prior part A screens)	6,026	46	3,592

 You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

Part B - Instructional Activity

12-month Instructional Activity

July 1, 2021 - June 30, 2022

Instructional Activity Reporting Reminder:

- Instructional activity is used to calculate an IPEDS FTE based on the institution's reported calendar system.
- Graduate credit hour activity should not include any doctor's - professional practice activity, the total of those students' FTE is entered separately instead.

FTE Reporting Reminder:

- Institutions need not report their own calculations of undergraduate or graduate FTE unless IPEDS FTE calculations would be misleading for comparison purposes among all IPEDS reporting institutions.

Instructional Activity

	2021-22 total activity	Prior year data
Undergraduate level:		
<u>Credit hour activity</u>	<input type="text" value="295,376"/>	286,149
Graduate level:		
<u>Credit hour activity</u> (Do not include doctor's-professional practice instructional activity here; the total FTE of those students should be entered separately below)	<input type="text" value="62,264"/>	62,815

Full-Time Equivalent (FTE) of Students


	2021-22 total activity	Prior year data
Doctor's - professional practice level:		
<u>Doctor's - professional practice</u> FTE student estimate	<input type="text" value="698"/>	731

Calendar system (as reported on the prior year IC Header survey component):	Quarter
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If the IPEDS calculated FTE estimates below are not reasonable, **AND** you have reported the correct instructional activity hours above, enter your best FTE estimate in the "Institution reported FTE" column below and save the page. This option should be used **ONLY** if the calculated estimate is not reasonable for your institution and IPEDS comparisons.

Please provide your best estimate of undergraduate and graduate FTE for the 12-month reporting period **only if the calculated FTE estimate below is not reasonable for IPEDS comparison purposes**. Please provide an explanation in the context box if the option is used due to Coronavirus Pandemic.

	Calculated FTE 2021-22	Institution reported FTE 2021-22	Prior year FTE 2020-21
Undergraduate student FTE	6,564	<input type="text" value="5,811"/>	5,594
Graduate student FTE (excluding doctor's - professional practice student FTE)	1,730	<input type="text" value="1,730"/>	1,745
Doctor's - professional practice student FTE		698	731
Total FTE student enrollment		8,239	8,070

 Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact	<input type="radio"/>	Other

Name:

Email:

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours
Other offices	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours

Institution: Santa Clara University (122931)

User ID: nhaynes

Summary screen

12-Month Enrollment Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2022.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

12-Month Unduplicated Headcount and Full-Time Equivalent Students	
Total 12-month unduplicated headcount	9,664
Undergraduate student unduplicated headcount	6,072
Graduate student unduplicated headcount	3,592
Total 12-month full-time equivalent (FTE) student enrollment	8,239
Undergraduate student FTE	5,811
Graduate student FTE	1,730
Doctor's-professional practice FTE	698

Edit Report

12-month Enrollment

Source	Description	Severity	Resolved	Options
Screen: Full-time Undergraduate Students				
Screen Entry	The number entered is outside the expected range when compared with the prior year value. Please correct your data or explain. (Error #9020)	Explanation	Yes	
Reason	Data have been verified as correct.			
Screen: Undergraduate Students Total				
Perform Edits	The 12-month unduplicated count of undergraduate students for Native Hawaiian or Other Pacific Islander Men (8) is different than expected when compared with the same category (9) in the prior year Fall Enrollment survey, because the official fall enrollment reporting date falls within the 12-month timeframe for E12. Please correct your data or explain. (Error #9351)	Explanation	Yes	
Reason	"One student changed their ethnicity from Native Hawaiian to Two or More races. It is our policy to report the most current ethnicity for all students." NH			
Screen: Instructional Activity				
Perform Edits	The number of undergraduate credit hours reported on the Part B - Instructional Activity screen is not within the expected range. For institutions on a quarter calendar system, each undergraduate student reported in Part A typically enrolls in between 14 and 45 credit hours over the 12-month period. Please correct your data or contact the IPEDS Help Desk for assistance. (Error #9217)	Fatal	Yes	
Reason	Overridden by administrator. As a standard, Santa Clara University students often take more than 45 credit hours over a 12-month period. Consistent with Prior Year(s). SSR			
Related Screens	Instructional Activity			